

Pearl Educational Foundation for Excellence

"In Pursuit of Excellence"

P.O. Box 5664
Pearl, MS 39288-5664

Grants to Teachers & Enrichment from Experts

Application Packet

Deadline:
10th of each month

Packet Includes:
2-Page Grant Allocation Guideline
4-Page Grant Application Form

Grant Allocation Guidelines

Thank you for your interest in the Pearl Educational Foundation's Grants to Teachers Program. The Grants to Teachers program was created by the Pearl Educational Foundation to meet two important needs. First is the need to bring additional new resources into the classroom, the focal point of education. Second is the need to develop new lines of interaction between the public school system, business leaders, parents, and community members.

The Grants to Teachers program invites teachers, or groups of teachers, to submit proposal grants to carry out innovative projects with their students. The grants encourage and reward imaginative teaching, directly benefit students, and foster cooperation between community and schools. Outlined below you will find guidelines and a summary of the application process.

We value your feedback and suggestions. Thank you!

I. Allocations will be made to Pearl Public School District teachers:

1. in response to a completed "Application for Grants to Teachers" packet, with the approval of the school administration,
2. after an established "Grant Review Process" (see section III), and
3. upon final approval of the PEFPE Grant Committee.

II. Guidelines for Grants:

1. The application must be completed in its entirety, emailed to the building principal for approval, and submitted by the building principal to PEFPE at pearledfoundation@gmail.com for consideration.
2. The proposed project must be adequately described and justified, should include a well-defined plan of implementation, and should be written using language easily understood.
3. The proposal should clearly support classroom curriculum (as opposed to club or extra-curricular activities).
4. The proposed project will not be funded if it is part of the district's responsibility to support.
5. Priority will be given to those innovative projects which reflect hands-on learning experiences and which will benefit a large number of pupils. Cooperative efforts among teachers and departments are strongly encouraged.
6. Pilot projects which could be duplicated within the district are encouraged, as well as durable materials which can be utilized in following years.

III. Grant Review Process

1. Proposals must be endorsed by the school principal and by the superintendent. As evidence of such endorsement, the principal will submit the grant application to the superintendent or his designee, who will submit it to the PEFPE Grant Allocation Committee via email to pearledfoundation@gmail.com.
2. Through a "blind screening" process, proposals will be given unbiased consideration by the PEFPE Grant Allocation Committee.
3. The proposals will be prioritized by the Grant Allocation Committee, and recommended projects will be reviewed by the Superintendent of Schools to ensure continuity with district goals and objectives.
4. The Grant Committee Board of Directors will consider recommendations of the Grant Allocation Committee in making final approval for funding.
5. The teacher(s) submitting the proposal will be notified by the Grant Committee via email as to whether the proposal has been approved for funding.
6. When final approval of the proposal is given, funding will be made available for implementation of the project.

IV. Follow-Up

1. All reusable materials, supplies, and equipment purchased with Pearl Educational Foundation funds shall become the property of the Pearl School District should the teacher or teachers who have secured grants from the Foundation leave the school district.
2. After implementation of approved projects, a one page Project Review will be requested of each recipient. The feedback from the review will help the Grant Committee to evaluate the effectiveness of the project and to ensure the expectations of the teacher(s) were met.
3. Grant proposals are reviewed each month. Grant proposals not funded during any allocation period may be re-submitted for consideration at a later allocation day.

All Proposals shall be submitted by the superintendent or his designee to:

Pearl Educational Foundation for Excellence Grant Committee
pearledfoundation@gmail.com

You may contact PEFPE by email (pearledfoundation@gmail.com) regarding receipt of your grant application.

Pearl EDUCATIONAL FOUNDATION for Excellence GRANT COMMITTEE

"In Pursuit of Excellence"

P.O. Box 5664, Pearl, Mississippi 39288-5664
pearledfoundation@gmail.com

Cover Sheet for Application for Grants to Teachers

To insure anonymity during the selection process, please put your name(s) and your school's name ONLY on this cover sheet.

Project Title: _____

Curriculum Area(s): _____ Cost of Project: _____

School: _____ Grade Level: _____

Number of Students who benefit from the project: _____

Ranking and selection of grants are influenced by the following objectives:

- α Projects which emphasize new approaches to classroom learning
- α Innovative programs which stimulate thought and expand the existing curriculum
- α Proposals with a well-defined plan of implementation and specific teaching purpose
- α Projects which inspire community ownership and pride in the Pearl Schools
- α Projects which contribute to "Excellence in Education"

Submitted by Teacher Names(s): _____

Email Address _____

Date: _____

Administrators: Your signature and subsequent submission of this grant application indicate that you feel this project meets the criteria listed above and that, to your knowledge, funding from other sources is not available.

Approved by School Principal _____ Date: _____

Approved by Superintendent or Designee _____ Date: _____

for Grant Committee use only:

Reviewed by Grant Allocation Committee on: _____

Approved by Grant Committee on: _____

Project title: _____

Date: _____

1. One paragraph summary description including the major need the project addresses:

2. Total budget request, including shipping: _____

3. Describe your project, including your objectives, materials you will need, and methods you will use: (materials will be itemized under item 9.)

Project Title: _____

Date: _____

4. Give a time schedule of implementation:

5. Approximately how many pupils will be affected by this project, both directly and indirectly?

6. Will materials/supplies received with this project be shared with other teachers?

7. Will materials be re-usable?

8. How will you determine whether your objectives have been achieved and whether your project is successful?

Project Title: _____

Date: _____

- DETAIL your budget request. Include specific information such as kinds of materials and equipment needed, sources of supply, and costs. Categories to be used could be items such as materials, equipment, shipping and handling, etc.

(If the grant is awarded, it is the responsibility of the recipient to provide a copy of all invoices to the Allocations Committee.)

EXAMPLE:

<u>ITEM</u>	<u>Supplier</u>	<u>Budget Amount</u>
Six (6) Learning to Read books	The Supply Co.	\$35.00
		<u>+3.50</u> Shipping and Handling
		\$38.50 Total

Item	Supplier	Budget Amount